



# Apprenticeships at **Trivallis.**



Welcome to the Trivallis Apprenticeship Programme! We're excited to share this opportunity with you. Here's what you need to know:

### **What's an apprenticeship?**

An apprenticeship is a way to learn new skills while working. It means on-the-job learning and going to college at the same time. You'll develop professional skills and gain a recognised qualification. You'll get paid while you learn, and you'll be supported by experienced people who want to help you succeed.

### **You will receive:**

- A regular wage
- Paid holiday time
- Expert training
- Support from a college training advisor and a workplace mentor
- A recognised UK qualification
- Technical skills for a trade
- Good prospects for a future job
- The chance to gain a permanent job with Trivallis

### **What apprenticeships is Trivallis offering?**

We have seven apprenticeships on offer.

- Gas Engineer (installs, maintains, and repairs gas appliances and heating systems to ensure they operate safely and efficiently)
- Electrician (installs, maintains, and repairs electrical systems, wiring, and equipment)
- Carpenter/Passive Fire Engineer (checks buildings and environments to identify potential fire hazards and find ways to reduce the risk of fires)
- Plasterer (applies plaster or other materials to walls, ceilings, and other surfaces to create a smooth and durable finish)
- Plumber (installs, maintains, and repairs pipes, fittings, fixtures, and other plumbing systems)
- Surveyor (measuring and mapping land and buildings to provide information used in construction, engineering, and urban planning projects)

- Business Administrator (maintains and improves administrative services, demonstrates strong communication skills, both written and verbal, adopts a positive approach to developing skills, shows initiative in managing priorities, works independently and as part of a team.)

### **Who can apply?**

Our apprenticeship programme is open to anyone aged 16+ living in a Trivallis home. You could be a school leaver, someone returning to work after a career break, or someone just looking for a change of direction in their career.

Depending on which apprenticeship you apply for, there are different entry requirements. Have a look at the information in this leaflet. You don't need any experience, just a positive attitude and a willingness to work hard. We welcome applications from everyone, no matter your background or experience.

Don't worry if you don't have the right qualifications. There are other programmes here at Trivallis for people who want to work with us. Further information is on the Work with us section of our website.



## Apprenticeship breakdown details

Role	Apprenticeship course/ qualification	Entry requirements	Length of apprenticeship	Location	Number of days in college
Apprentice electrician	EAL building services engineering level 3 –electrotechnical installation	Any one of the following: <ul style="list-style-type: none"> <li>• Foundation in Construction and the Built Environment qualification at level 2 plus Progression in Building Services Engineering qualification at level 2</li> <li>• Welsh Baccalaureate National Diploma at Level 2 (P2)</li> <li>• GCSE grade A-C in each of the following: a communication subject, Maths and either a science or technical-based subject (e.g. Design &amp; Technology, Electronics etc). Level 2 application of number, level 2 communication and recognised equivalents in Maths and English</li> <li>• GCSE grade A-C in WJEC GCSE Built Environment</li> <li>• Level 2 Access to Building Services Engineering qualification and/or equivalent qualifications</li> </ul>	4 years	Coleg y Cymoedd – Nantgarw campus	1 day a week
Apprentice plasterer	City & Guilds level 3 apprenticeship in construction trades - solid plastering	GCSE A-E grade in Maths and English - TBC	3 years	Ystrad Mynach campus	Year 1 = 3 days Year 2 = 1 day Year 3 = 1 day
Apprentice surveyor	Diploma in construction & built environment level 3 - with civil engineering options	4 GCSEs at grades A*- B including English and Maths	2 years	Coleg y Cymoedd – Nantgarw campus	1 day a week

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Apprentice plumber x 2	EAL Building services engineering level 3 – plumbing and heating	Any one of the following: <ul style="list-style-type: none"> <li>• Foundation in Construction and the Built Environment qualification at level 2 plus Progression in Building Services Engineering qualification at level 2</li> <li>• Welsh Baccalaureate National Diploma at Level 2 (P2)</li> <li>• GCSE grade A-C in each of the following: a communication subject, Maths and either a science or technical-based subject (e.g. Design &amp; Technology, Electronics etc). Level 2 application of number, level 2 communication and recognised equivalents in Maths and English</li> <li>• GCSE grade A-C in WJEC GCSE Built Environment</li> <li>• Level 2 Access to Building Services Engineering qualification and/ or equivalent qualifications</li> </ul>	4 years	Coleg y Cymoedd – Nantgarw campus	1 day a week
Apprentice Carpenter/ Passive Fire Engineer	City & Guilds level 3 apprenticeship in construction trades - site carpentry	TBC	3 years	Ystrad Mynach, Aberdare, Nantgarw or Rhondda campus options	Year 1 = 3 days Year 2 = 1 day Year 3 = 1 day
Apprentice Business Administrator	Level 3 Business Administrator	TBC	1 year	Trivallis, Ty Pennant, Pontypridd	Work-based only - no requirement to attend college



## Where will the training take place?

Apprenticeship training is delivered by Coleg y Cymoedd in Nantgarw and Ystrad Mynach College (for plastering). On the days you'll be with Trivallis, you'll be working in our properties across Rhondda Cynon Taff and Cardiff Bay. You'll be based at one of our depots in Pontypridd, Cwmbach or Porth. You'll need to find your own transport to college or your base depot. For the Business Administrator role, you will not be required to attend college.

## How long will it take to finish the apprenticeship?

Our apprenticeships last for up to four years (some can be completed in two years), leading to a Level 3 qualification recognised by employers across the whole of the UK. In the first year, you'll spend some time in college and some with Trivallis. As the apprenticeship goes on, more time will be with Trivallis. In the summer holidays, you can work full-time for Trivallis. By the final year, you'll be spending all your time working with Trivallis. The Business Administrator role will be completed in one year and will be spent working with Trivallis.

## What will you learn?

You'll learn lots of new skills that will help you in your future career. As well as learning technical skills for your chosen role, you'll also be taught essential skills for employment such as communication skills, teamwork and problem-solving. You will be expected to have a good attendance at college. Assessments will take place in college and the workplace on a regular basis.

## What support will you get?

As a trade apprentice you will be allocated a college training advisor who will oversee and support you through your journey, working closely both with your manager at Trivallis and tutors at college.

Trivallis will pay for your personal protective equipment (PPE) which comprises of safety boots, safety glasses, hard hat and hi-vis. We will also provide you with tools and equipment. You'll need to provide your own stationery for college work.

As a Business Administrator apprentice you will receive support from your manager at Trivallis and be provided with equipment to carry out your role.

## How much will I earn?

Your salary will be paid monthly in-line with national apprenticeship salary rates.

If you already receive benefits, check whether these will be affected. You can talk to a money advice officer at Trivallis about this.

## Information sessions

To find out more about apprenticeships, ask questions and talk to our team, come along to one of our information sessions:

**Thursday 25 April**, Coleg y Cymoedd, Llwynypia Campus, 1-4pm and 5-8pm

**Tuesday 30 April**, Michael Sobell Sports Centre, Aberdare, 1-4pm and 5-8pm

**Friday 10 May**, Trivallis, Ty Pennant, Mill Street, Pontypridd 1-4pm

## How do you apply?

It's easy to apply! Visit [trivallis.co.uk/work-with-us/apprenticeships](https://trivallis.co.uk/work-with-us/apprenticeships). Just fill out the application form and tell us a bit about yourself. We want to know why you're interested in the apprenticeship and what skills you can bring to the team. Don't worry if you're not a great writer – just do your best!

Applications are open from Monday 22 April until Sunday 19 May 2024.

If you have any questions, please call us on **07554 387793** during office hours or come along to the information sessions.

Good luck with your application, and we hope to see you soon!





# Trivallis.

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